

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE SATNALI (M/GARH)**

Memo No. GCS/2023/

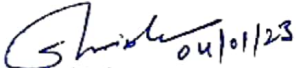
Dated: 04/01/2023

**OFFICE ORDER**

Following committee members of Internal Quality Assurance Cell (IQAC) are hereby informed to attend the meeting that will be held on 06.01.2023 at 1:00 PM in the Principal Office.

**Committee Members**

Sr. No.	Name	Designation	Subject	Signature
1	Sh. Birender Singh	Assistant Professor	Commerce	
2	Dr. Kamla Devi	Assistant Professor	Economics	
3	Sh. Jarnail Singh	Assistant Professor	English	Jarnail
4	Smt. Shweta	Assistant Professor	Commerce	Shweta
5	Dr. Ashish	Assistant Professor	Mathematics	Ashish
6	Sh. Ajit Singh	Assistant Professor	History	Ajit
7	Dr. Rekha Shekhawat	Assistant Professor	Hindi	Rekha
8	Sh. Sonu	Clerk	-	
9	Sh. Bishan Kumar Mittal	Ex. BEO	-	Bishan
10	Sh. Bhagirath Singh	Ex. Vice President Jila Parishad	-	Bhagirath
11	Ms. Pinki	B.Sc. IIIrd year (Student)	-	Pinki
12	Mr. Sachin	B.A. IIIrd year (Student)	-	Sachin

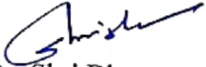
  
Dr. Shri Bhagwan  
(Convener-IQAC)


  
Sh. Shikhar Lamba  
Principal  
(Chairman IQAC)  
Satnali (M.Garh)

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE SATNALI (M/GARH)**

**The agenda items have to be discussed in the IQAC meeting to be held on 06/01/2023:**

1. Strengthening of mentor-mentee interactions
2. Organizing 7 days special NSS camp
3. Organizing Annual Athlete Meet
4. Strengthening of placement cell.
5. Discussed about the purchase of books in library.
6. **Any other item with the permission of chair.**

  
Dr. Shri Bhagwan  
(Convener-IQAC)

  
Sh. Sudhir Lamba  
(Chairperson-IQAC)

**MINUTES OF THE MEETING OF THE IQAC HELD ON 06<sup>TH</sup> JAN, 2023 IN THE GOVT. COLLEGE SATNALI**

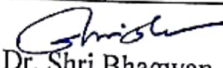
A meeting of the IQAC was held on 06<sup>th</sup> Jan 2023 at 01:00 PM in Principal Office of Govt. College Satnali, Mahendergarh and the following agenda items were discussed one by one with all committee members.


**The agenda items were considered for smooth functioning:**

1. It was discussed to strengthen the mentor-mentee interactions on the basis of feedback received from students and directed Mentor group Incharge (Sh. Rakesh Kumar) for regular meeting of the students and take necessary action accordingly.
2. Discussed about the organizing of 7 days special NSS camp and also directed to the NSS Programme Officer Dr. Shri Bhagwan for the same.
3. It was discussed to organize 7<sup>th</sup> Annual Athlete Meet in College Campus also directed to the Sports Incharge Sh. Hariom to organize the Athlete Meet.
4. Sh. Ajit Singh was directed to strengthen the placement cell through framing appropriate guidelines.
5. Discussed about the requirement of Books in the Library on the basis of feedback received from teachers and students and also directed to the Library Incharge (Sh. Jarnail Singh) for the purchase of the same.
6. Other items with the permission of Chair:
  - Discussed about the engagement of apprenticeship and directed to Sh. Ajit Singh to engage the apprentices by adopting selection procedure.

**The following staff members were present and meeting ended with vote of thanks.**

Sr. No.	Name	Designation	Subject	Signature
1	Sh. Birender Singh	Assistant Professor	Commerce	
2	Dr. Kamla Devi	Assistant Professor	Economics	
3	Sh. Jarnail Singh	Assistant Professor	English	
4	Smt. Shweta	Assistant Professor	Commerce	
5	Dr. Ashish	Assistant Professor	Mathematics	
6	Sh. Ajit Singh	Assistant Professor	History	
7	Dr. Rekha Shekhawat	Assistant Professor	Hindi	
8	Sh. Sonu	Clerk	-	
9	Sh. Bishan Kumar Mittal	Ex. BEO	-	
10	Sh. Bhagirath Singh	Ex. Vice President Jila Parishad	-	
11	Ms. Pinki	B.Sc. IIIrd year (Student)	-	
12	Mr. Sachin	B.A. IIIrd year (Student)	-	

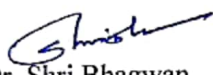
  
Dr. Shri Bhagwan  
(Convener-IQAC)


  
Sh. Sudhir Lamba  
(Chairperson-IQAC)

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Report of the follow-up action on the decision taken by Quality Assurance Cell in its meeting held on 06-01-2023.

Sr. No	Agenda Items	Follow-up action taken
1	Strengthen the mentor-mentee interactions	The process has been initiated.
2	Organizing of 7 days special NSS camp	This agenda item has been completed.
3	Organizing Annual Athlete Meet	This agenda item has been completed
4	Strengthen the placement cell	The process has been initiated.
5	Requirement of Books in the Library	The process has been initiated.
6	Engagement of apprenticeship	This agenda item has been completed.

  
Dr. Shri Bhagwan  
(Convener-IQAC)

  
Sh. Sudhir Lamba  
(Chairperson-IQAC)