



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government College, Satnali
• Name of the Head of the institution	Birender Singh
• Designation	Assistant Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01285231122
• Mobile No:	9728821951
• State/UT	Haryana
• Pin Code	123024
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Indira Gandhi University, Meerpur, Rewari, Haryana
• Name of the IQAC Coordinator	Dr. Shri Bhagwan

• Phone No.	8168617254				
• Alternate phone No.	9812333520				
• IQAC e-mail address	gcsatnali@yahoo.com				
• Alternate e-mail address	gcsatnali@yahoo.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://gcsatnali.ac.in/				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcsatnali.ac.in/notice				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.80	2022	10/05/2022	09/05/2027
6. Date of Establishment of IQAC			04/07/2017		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		
• If No, please upload the minutes of the meeting(s) and Action Taken Report			View File		

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Strengthening of mentor-mentee interactions	
Initiated and completed numerous activities with various cells and functionaries of the College to improve the quality of culture.	
Strengthening of placement cell.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Creation of effective mentor-mentee system.	Prepared the guidelines for mentor-mentee system and implemented the same in the College.
Strengthening of placement cell.	Placement cell has been strengthened by framing suitable guidelines
Introduction of New PG courses	Introduction of new PG courses is under process
Preparation of Activity Calendar 2022-23	Conducted numerous activities under various Cells time to time
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Committee Constituted by the Principal	10/04/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	04/03/2024
15. Multidisciplinary / interdisciplinary	
Multidisciplinary / Interdisciplinary education is provided in the various courses of the institution. Courses like the Bachelor of Arts contain various interdisciplinary programs.	
16. Academic bank of credits (ABC):	
ABC ids have been created for all the students of 1st, 2nd and 3rd year.	

17.Skill development:

Our institution focuses on supporting activities that involve physical exercise and skill development. It improves the concentration of students. It helps to improve the overall personality.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

All the courses are taught in Indian Language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college fully appeals to the internal assessment process established by the university. The program and course outcomes are discussed in staff meetings, declared, and published on the college's website. Regular tests are used to evaluate students' knowledge and skills for a specific program. Outcomes of the semester activities are analyzed and corrective actions are suggested for the next semester.

20.Distance education/online education:

Distance education is not provided in the Government college Satnali

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

294

File Description

Documents

Data Template

[View File](#)**2.Student**

2.1

Number of students during the year

1639

File Description

Documents

Data Template

[View File](#)

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

340

File Description	Documents
Data Template	View File
2.3	517
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	29
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	51
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	62.94 Lakh
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college inculcates unique and transparent practices for the effective delivery of the curriculum as stated below:

1. College practices allocating workload for next semester at the end of the current semester based on the expertisation and specialization of the concerned teacher. 2. The teacher prepares

unit-wise subject notes according to the curriculum of Indira Gandhi University, Meerpur, Rewari. 3. The academic calendar for the upcoming semester is prepared in accordance with the schedule of the University and communicated to students and teachers well in advance. According to the academic calendar, the department prepares its activity plans for the upcoming Semester. 4. All teacher prepares course files according to a defined framework, which includes:

- Academic Calendar
- Class & individual time-table
- Teaching Plan/Lesson Plan
- University's previous examination question papers
- Assignments
- Monthly attendance
- Internal assessment marks
- Student's feedback
- Internal Quality Assurance Cell (IQAC) assesses the course files of teachers and suggests necessary corrections if required.
- Readiness of classrooms and laboratories is ensured for effective transaction of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Odd Semester:

Govt. College Satnali affiliated with Indira Gandhi University, Meerpur, Rewari follows its curriculum and has satisfactory strength of teachers, who actively participate in the process of curriculum revision at deference capacities. College practice allocating workload for next semester at the end of the current semester based on expertise and choice of teacher. The academic calendar of the semester is prepared in line with the schedule of the University and DGHE (Haryana). Teaching starts in the 3rd week of July after completing the admission process in the previous two weeks. It continues with fresh and old students. The Festival of Raksha Bandhan is celebrated in the 8th week by organizing Rakhi Rakhi-making competition. In the 10th week teacher's day is celebrated by the students.

Even semester:

In the second week of the even semester, National Youth Day is celebrated cheerfully started with many cocurricular and curricular activities, and walked up with a prize distribution ceremony. NSS one-day camp is also organized by the NSS cell in the third week. NSS SHARAM DANN activity is scheduled in the next

week following the International Women's day celebration. Holy vacation continues from the 11th week to next week.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded

Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/ Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College Satnali is affiliated to Indira Gandhi University; Meerpur (Rewari) follows its curriculum and having adequate strength of teachers, who actively participate in the process of curriculum revision in different capacities. The college has also offered to the students to choose different subjects in various streams. The college has enough resources to guide students. According to the current curriculum of the college, there are many subjects such as environmental science, political science, geography, English literature, Commerce, etc. which address various cross-cutting issues such as gender equality, environment and sustainability, human values, and professional ethics. Following curriculum aspects are performed:

- Equal opportunities are given to both male and females in terms of their admission, participation in curricular and sports activities, so gender issue does not arise.
- Further, the college has established the National Service Scheme (NSS) which organizes activities like Poshan Mah, Swachha Bharat Abhiyan as per the direction of the state government from time to time.
- Blood donation camps are also organized under human value activities. Guest lectures and extension lectures are organized under placement cell on cross-cutting issues like human rights and health-related issues.
- Sports meet is organized during every year by the sports department of the college.

File Description	Documents
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Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
--------------------------------------------------------------------------	------------------------------------------------------------------------------------

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcsatnali.ac.in/notice

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

700

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

303

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college try to interact with the parents and the students at the commencement of the program for the new batch every year. The interaction helps the students and parents to get familiarized with the college, curricular and co-curricular activities, facilities, rules and regulations, etc. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach.

Advanced learners:

- High-performing students are identified based on internal assessment, university examination, and involvement in the classroom.

- Special attention is given by all the teachers to these students during practical and tutorial sessions
- Extra books are provided for their reference
- Additional assignments are given to these students.

Slow learners:

- The College practices a robust student academic counseling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations. Further during the course of study group of students are assigned to a faculty for counseling.
- The College has a system to communicate performance and attendance of students to parents regularly. A set of 20 students are assigned to a faculty as mentor and personal and academic care of the student is taken care of by the corresponding mentor.
- Mentors communicate regularly with the parents regarding the performance of students.

File Description	Documents
Link for additional Information	nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1639	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To effectively design and exercise student-centric activities, teachers are motivated to undergo Short Term Training Programs, Faculty Development Programs, and online courses.

Experiential Learning

- This conventional method is commonly adopted by all teachers, especially language teachers. This method facilitates the teacher to interpret, explain, and revise the content of a text only for better understanding of the subject by the learners.
- ICT-enabled teaching includes Wi-Fi-enabled classrooms with LCD, Language Lab, Smart Classrooms, and E-learning resources. Virtual classroom links the guest lectures of eminent persons to develop their core knowledge in the subject. The College

has the essential equipment to support the faculty members and students.

Participative Learning

- The institute organizes different activities for students as well as promotes them to participate in various competitions held at local, national & international levels.
- The activities organized by the institute include Student Development Programs, Workshops, Conferences, Technical festivals, and project competitions.
- Students are informed about such competitions through different advertisements, campaigns & discussions in meetings.

Problem Solving Method:

- In order to develop and enrich student's creativity, decision-making ability, critical thinking, and reasoning power, the college has adopted this method.
- By remedial classes.
- Revision of syllabus.
- Weekly examinations.
- Mentor discussion with the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Three smart classrooms are available, all of which are completely equipped and prepared for PowerPoint presentations. Approximately 75% of teaching faculties use ICT technologies such as PowerPoint, Google Meet, Google Classroom, YouTube, WhatsApp, Zoom, and others to enhance the learning experience, increase the standard throughout the curriculum, and make the subject matter more effective and engaging.
- The college has a well-paced language lab cum computer lab which serves as the center for teaching computer use to UG classes usually, by a computer teacher. This fully-equipped lab is also used to enhance the language skills of the students where they have access to audio or audio-video materials easily with the help of teachers.
- Apart from the traditional classroom teaching and interactions, the students are constantly encouraged to make proper use of the internet in the pursuit of knowledge and the response of the students is quite encouraging.
- The use of the Internet, in education, is providing new opportunities for students and teachers alike.
- Fully-equipped lab is also used to enhance the language skills of the students where they have access to audio or audio-video materials easily with the help of teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File

List of the faculty members authenticated by the Head of HEI	View File
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2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

150

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has always followed a transparent system with respect to internal evaluation.

- The whole process of internal assessment is now completely client-server based.
- Faculty members share the criteria for Internal Assessment with the students and the weightage allotted to each component – Class Test, Assignment, and Attendance.
- Presentations, group discussions, and case studies are given to students as assignments which help in the evaluation of the communication skills and independent learning of the students.
- Attendance is displayed on the college Notice Board at the end of every month.
- The test and assignment marks are accessed objectively and also shown to the students.
- The Grievance Committee of the college takes care of the grievances of the students (if any) regarding their Internal Assessment.

As per the University, there shall be an internal assessment of 20% in all UG classes. The criteria of 20% internal assessment is as under.

- (i) Two Handwritten Assignments 10%
- (ii) One Class test (one-period duration) 5%
- (iii) Attendance

Marks for attendance will be given as under:

90% onwards 5 Marks

81%-90% 4 Marks

75%-80% 3Marks

65%-70% 1 Mark

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding the evaluation process.

- The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.
- Internal assessment tests are given during each semester,
- Time table for which is prepared well in advance and communicated to the students earlier. Seating plan and table marking is followed even for internal assessment tests and it is displayed on the notice board along with the Internal assessment timetable.
- After the evaluation of internal assessment answer scripts, the scripts are given to students to have an idea of their performance in the test.
- Students and faculty members are made aware of the transparency to be maintained in the system of assessment.
- This further enhances the transparency and rapport between faculty members and students.
- A review of the question papers is made by faculties to find out the percentage of toughness in the question paper and the feedback is given to the department Head.

File Description	Documents
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Any additional information	View File
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, the college has clearly stated the learning outcomes in terms of Program Outcomes (POs) and Program Specific Outcomes (PSOs) for each program which are achieved through Course Outcomes (COs) and Co-Curricular Activity Outcomes (CCAO) in individual departments.

- The faculty, staff, and students are aware of POs, department-specific PSOs, and COs as they are given along with their curriculum syllabus in every class.
- The faculty explains the program outcomes and course outcomes expected from the course offered to the students before the commencement of the course in every semester.
- The outcomes expected from the students for the program are displayed on the College website and in prominent places in the department.
- The College Website: This is the primary method of communication. The college has a website on which the details of courses offered by all departments of the college are clearly mentioned, with an outline of the scope and opportunities for students of each course offered.
- The University syllabi and Learning Outcomes of all the programs are available in the concern departments attachments of syllabi for the teachers and the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college uses tests and examinations to measure the attainment of program outcomes and course outcomes. Compulsory tests, assignments per subject, practicals wherever required, and final examinations are taken according to the schedule set by the university is strictly followed by the college. The answer books of the test and assignments are shown to the students and they are made known of their shortcomings and irrelevant elaborations in their answers. They are advised as to how they can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally, the semester-end examination conducted by the affiliating university reflects the attainment gained by the students. In University Examinations, answer books are evaluated at the spot evaluation center of the university, and

result of the university examinations, internal evaluation, practicals taken together is declared by the university

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcsatnali.ac.in/notice>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS units, Women Cell, YRC, Legal Literacy Cell, Cultural Program of the college play a vital role in sensitizing students to social issues and their holistic development and organize various programs based on social and community welfare. These units organize programs such as Youth Festival, Adventure Camp, National Youth Day, AIDS Awareness Programs, National Constitution Day, Annual Athlete Meet, NSS Camp, Road Safety Week, Traffic Interpretation Centre, Azaadi ka Amrit Mahotsav, International Yoga Day, Inter College quiz Competition and National Unity Day among Colleges and College students. Such programs help students to come in closer contact with their society and community. Also, get about various social problems and customs prevailed in the society and in the way, students try to find solutions of many problems and adjust with the society, which enhances their personality. Under these programs; especially various awareness rallies help keep students informed and aware regarding personal and societal roles and responsibilities. Few programs especially yoga develop students spiritually also. With this, they developed qualities like oneness, brotherhood, and sportive facing competition healthily, in the nearby villages, organizing such events creates awareness about the society and their social responsibility. Institute promotes faculties to organize and conduct different extension activities and workshops in other institutes.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

123

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in convenient location of Satnali and is spread over a campus of 10.3 acres with 3608 sq. meter built-up area. In the College there are total 18 well equipped class-rooms and classrooms are spacious, well ventilated and decorated with colours. The seating capacity of each class room is of 60-80 students, Well-equipped with mounted white screens, green boards etc.

In addition, all the physical facilities are also ensured to cater the needs of learners. 24 hours safe drinking water facility with Aqua-Water Purifier is ensured. The Girl's Common Room and Staff Room includes sanitary vending machines, washrooms and Dustbins etc.

S. NO.

Specialized facility & equipment for Teaching, Learning & Research

Total Number

1

Principal's Office

1

2

Class Room

18

3

Language lab (with LCD/ WI-FI/LAN)

1

4

Computer lab (with LCD/ WI-FI/LAN)

1

5

Physics lab

1

6

Chemistry lab

1

7

Geography lab

1

8

Zoology/Botany

1

9

Library

1

10

Auditorium

1

11

Video conference Hall

1

12

Girls common room

1

13

IQAC Office

1

14

Well-furnished offices

2

15

Well-furnished Faculty Rooms

1

16

R.O. water coolers

3

17

Placement Cell Office

1

18

NSS Office

1

19

Sports Office

1

20

Urinals/Toilet

10

21

Garden

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Sports and Games: Sports has been an integral part of the institution since its inception. The Sports Department of formally came into being in the year 2013 which has a set of rooms for administrative and storage purposes.

Outdoor: Volleyball, Cricket, badminton, running track, a multipurpose open ground with the space $660 \times 375 = 247500$ sq. feet surrounding boundary wall. The college has two cemented floor court with the space of one has $94 \times 50 = 4720$ sq. feet and other has $69 \times 36 = 2484$ sq. feet.

Indoor: Chess

Yoga and Meditation: Yoga and meditation committee is a staff council committee which regularly organizes program on yoga and meditation. Central Lawn of the main building as well as the front lawn facing main building is generally used for the purpose of Yoga activities which are conducted in morning hours.

Cultural activities: Extracurricular / Co-curricular activities (dance, drama, debate, quiz, painting, music, etc) have been closely interwoven with the curriculum. College has a multi-purpose auditorium with the space of $110 \times 70 = 7700$ & $80 \times 20 = 1600$ sq. feet with a seating capacity of approximately 1000 students. In addition, front lawns of college are utilized for events involving large gatherings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

62.94	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library supports reading and literacy among students and the community. The idea of a library signals nothing else but reading and the pursuit of knowledge. It forms a habit and tradition of reading among students and members of society. Open spaces for reading are becoming increasingly difficult to find. This leaves students with only the library to run to. Further, the library gives you a feeling of formal learning. This perception is important if a student is to achieve academic goals and a community produces literate persons. Library attracts students to read and develop the habit of reading and learning. It increases their thrust for reading and expands their knowledge. The library is enriched with a wide range of books, dictionaries, encyclopedias, competitive books, etc. play a vital role in encouraging and promoting the process of learning and gaining knowledge.

1. The library has 5367 books which are fully automated.
2. The college has a subscription of 08 Magazine.
3. The library uses Soul Software 2.0 for the catalogue.
4. The college has spent the following amounts on the purchase of books and their updation:

2022-23: Rs. 899832/-

Per day usage of the library for session 2022-23 is 25 students per-day. The library of the college has one photostat machine whose use is extended to students at a nominal charge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

8.99

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College has an adequate policy to create and enhance the infrastructure to facilitate effective teaching - learning which consists of ensuring maximum and optimum utilization of the space and infrastructure to cater the different needs of students. Our institution frequently upgrades IT facilities to keep pace with the academic growth and technological advancements as per the following details. The college has two broad band connections with 5 MBPS each and a lease line with the bandwidth 5 MBPS. The college has some ICT Facilities & learning resources for academic and administrative purpose. The staff and student have access to technology and information retrieval on current and relevant issues.

- Two computer Labs with 40 computers.
- The college has following facilities.
- Three classrooms with LCD.
- One language lab with LCD, one projector and 20 computers.
- Conference room for teacher and students with LCD, podium, speaker.
- Four printers cum scanner and five computers set for administrative work.
- A photo copier and scanner also available in administrative block.
- One computer set with printer in registrar room.
- One computer set with printer in NAAC & IQAC room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student - computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded

Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policy of the College is to fulfil and upgrade the infrastructural requirements as and when such need arises. Various committees of the College are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. The Department of Higher Education, Haryana (DHE) is the sanctioning authority of funds for the procurement of different support facilities in the Govt. Colleges. The college has two types of sources of funds i.e. one budgetary provisions from the Government and secondly through utilisation of student's funds under the provisions of Haryana Education Code. The Central purchase committees, & Other Committees are constituted by the principal to finalize/decide the cases of purchase/procurement after seeking requisition & requirement from each Head of the department for all articles related to stores, apparatus, desks/benches/IT equipments, books and other support facilities and proposal is sent to the Government for approval & sanction of the budget as per the directions & procedure supplied by DHE, Haryana.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

790

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

346

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

346

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms

E. None of the above

for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt. College Satnali has engaged selected students from all the streams (humanities, commerce, and sciences) in various administrative, curricular, and extracurricular activities. Different positions like president, co-president, treasurer, PR head, and secretary have been assigned to students in different clubs/societies/cells (mentioned in table). Students had also been placed in offices and various labs like computer labs, Botany & Zoology labs, Chemistry labs, Geography labs, etc. under the Earn While You Learn scheme where they could learn and explore a variety of academic areas and also earn money to support their study and other expenses. Along with this, 100 students from various classes have been selected under the NSS program where they will get certificates after completion of their course of study. Students with NSS certificates will hold extra weight in various competitive exams and jobs.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
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Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Govt. College Satnali have constituted Alumni Association and office bearers of the Alumni Association comprised of Sh. Jarnail Singh, Assistant Professor of English who is working as Convener, Smt. Kamla Devi, Assistant Professor of Economics as Financial Secretary, Mrs. Rekha Shekhawat, Assistant Professor of Hindi is contributing as Secretary and Student Representatives are also selected from all the departments both from the existing batch of students and from the alumni. The main objective of the Association is to bridge the gap between the college and alumni. They have been responsible for keeping complete track of alumni with their required detail; inform them about the current changes and achievements of the institute. Alumni association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting annual alumni meet is also organized at the institute level every year. Alumni contribution happens in various non-financial firms such as alumni interaction week, alumni challenge competition. Alumni on our campus for the benefit of the juniors, namely for conducting viva, STP activity, conducting mock personal interviews, discuss business and entrepreneurship opportunities. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for the functioning of various students clubs.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college promotes a culture of decentralization and participation in institutional governance at different levels through below given practices:

- The college promotes a culture of participative management through the involvement of all the faculty members in one or the other committee or the designated cells.
- There is a College Council which takes important decisions under the chairpersonship of the Principal.
- The IQAC is constituted as per the norms of UGC. In the meeting of IQAC, the participatory management approach is practiced by involving teachers from different streams under the chairmanship of the principal, who is involved in the process of decision-making based on consensus on important issues related to the all-round development of the institution.
- The heads of all departments and the senior faculty members are actively involved in the decision-making process, ensuring a role for each member of the department.
- The students are given opportunities to work in labs/depts through the Earn While You Learn scheme. The individual teachers are also given due weightage for their opinions/views.
- The student representatives chosen from Cultural and NSS etc., are involved in maintaining discipline during college functions on campus.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in grooming leadership at all levels. The leadership matrix and architecture from top to down comprises of, Principal, Staff Council Committees, and Student Representatives. Teachers and Librarians, as per Statutes and Ordinances of the university, constitute the Staff Council. The principal is the ex-officio Chairman of the Staff Council. All the important committees of the college like Admission, Infrastructure, Student Union Advisory, Workload and Time-table Committee, Art and Culture, and many others come under the ambit of the Staff Council. The duly elected Secretary of the Staff Council and its Chairman (Principal) supervise the functioning of these Committees. Departmental societies and student representatives form the core of the succession. This gives each element involved in the governance, opportunities to utilize their expertise and research in their assigned domain.

The faculty members take the lead in organizing various academic and co-curricular activities in the college wherein students get a chance to explore their capabilities vis-a-vis organizational

skills besides getting an insight into new developments in the area of their interest. Before the start of every session, the Convener, Workload, and Time-table committee write to the Teachers In-charge to submit the workload of their respective Departments for the upcoming semester. Teachers in charge of each Department convene a meeting of all faculty members to discuss the workload of forthcoming semesters and calculate the workload.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college aspires to grow in every possible direction. An introduction of new courses like B.Sc. Medical has created an urgent need to expand the sitting capacity of the Library, a number of reading rooms for faculty members and students, books, and Journals. Also, it was quite essential to increase the number of racks for more books and journals. To keep pace with the modern digitized world, it was indispensable to make the library equipped with state of art technologies so that students and faculty could have excess to all resources. The college has a four-storied building with classrooms operatives on all the floors. The well-furnished departments of the college are situated on the first floor. The expansion and extension of the library are working in their full drive.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

Since Govt. College Satnali is a Meerpur University, Rewari Maintained Institution, its Governing Body (GB) is constituted by D H E Haryana, Panchkula.

Administrative Setup:

The College administrative setup is headed by the principal. The principal is assisted by the Bursar and the Section Officer (Accounts) besides a host of support staff.

Staff Council:

The Staff Council is a statutory body that implements decisions of the GB related to academic, extra-curricular, and infrastructural

activities through its various committees. The secretary, Staff Council is elected from among the teaching faculty. The principal of the college functions as the Chairman of the Council.

Internal Quality Assurance Cell (IQAC):

IQAC is a UGC mandated body to ensure quality improvement in the field of academics, planning, and administration of the institution. It lays down quality benchmark in the above matters. The Staff Council committees, in addition to the council, also report to IQAC with regard to their respective activities.

Grievance Redressal Mechanism:

The College has a Grievance redressal committee to address the grievances of all. In addition, the college has an Internal Complaints Committee to deal with all cases of sexual harassment.

Organizational Structure:

Principal, Heads of the Departments, sectional heads, and co-coordinators of various committees have adequate participation in making decisions in academic and administrative processes under their preview.

1. Governing body 2. Principal 3. Administration 4. Librarian 5. Heads of Departments 6. Registrar 7. NAAC 8. IQAC 9. Alumni

File Description	Documents
Paste link for additional information	nil
Link to Organogram of the Institution webpage	nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being UGC Maintained Institution, the college has provision for following welfare measures for teaching and non-teaching staff:

1. Wheat Loan, Education Loan, Computer Loan, Medical Claim, House Building Advance, Marriage Advance—these schemes are available to the staff members as per their need.
2. LTC, once in a group of 04 years, is availed by the Staff members.
3. Medical Reimbursement: The bills are reimbursed as per DHE rates.
4. Child Care Leave to Women Employees: It is granted for a period of maximum 2 years/730 days.
5. Casual leave: Ten days to male and twenty days to female of casual leave is permissible per year for all employees.
6. Earned leave: Ten days of earned leave per year for teaching staff and 30 days for non-teaching staff is permissible.
7. Children Tuition Fee: Employees are granted an amount of Rs 1125/- per month per school going child as reimbursement of tuition fees.
8. Group Insurance Scheme: employees are covered under this insurance scheme by paying a premium of Rs 800/-month.
9. Loan for purchase of Scooter/Car/Computer is granted as per Government fixed interest rate.
10. Festival Advance (for Non-Teaching Staff): A maximum of Rs 10,000/- is allowed as festival advance.
11. Leave encashment for LTC purposes.
12. Registration Fees is reimbursed to Teaching staff and non-teaching staff attending Conference/Seminar/Symposia/Training Programs.
13. Study Leave for pursuing higher education is granted to Teachers with salary excluding conveyance allowance.
14. Academic/Duty leave is granted to teacher for conducting examinations, attend Conference/Seminar/Symposia and official meetings.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
-------------------------------------------------------------------------------------------------------------------------	---------------------------

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College as a DHE Maintained Institution follows the guidelines of DHE with regard to Performance Appraisal System for teaching and non-teaching staff. A Self-Performance Appraisal form (ACR) is to be filled in by the teaching staff and submitted in the college office for initiating the process of promotion. There are following 4 prescribed stages for promotion from Assistant Professor to Associate Professor:

Stage 1 (AGP Rs 6000) to Stage 2 (AGP Rs 7000)

Four years of service with PhD/

Five years of service with M.Phil./PG Degree in Professional Course/

Six years of service who are without Ph.D/M. Phil/PG Degree in Professional Course.

Stage 2 to Stage 3 (AGP Rs 8000)

Completion of five years of service in Stage 2

Stage 3 to Stage 4 (AGP Rs 9000)

Completion of three years of service in Stage 3

A performance appraisal report is prepared at each stage which includes performance and participation in Academics, Administration, Skill development and other aspects of professional life. A selection/screening committee is constituted by the DHE for the same and API score is calculated. Non-Teaching Staff members are also assessed ACR forms which contains brief description of duties undertaken by the employee, timely accomplishment of planned work etc. ACR are written by Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has an internal audit Department. The College, being DHE Maintained Institution, there is a provision for an internal audit to be done by the Audit Committee of the college every year. However, an internal audit of the college is done by the office of the Director General of DHE. Whenever any audit objection arises, it is noted for compliance and the head of the institution is informed. The head of the institution then undertakes the required corrective measures.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from DHE, Maintenance Grant Fund (MGF) from Meerpur University and Student Fees. The college also receives financial aid from UGC five-year plan funds, most recent being the XIIth Plan as general development assistance. In addition to this our college was sanctioned funds under OBC Expansion Plan in the year 2008. The college ensures proper utilization of resources through combined efforts of Building Committee of Governing Body, Treasurer, Principal, Bursar, and several Staff Council Committees like Infrastructure Committee, Library Committee, Fee Concession and Student Aid Fund, Departmental Committees etc. The departments submit their requirements to the Infrastructure Committee which assesses and submits the major infrastructure requirements to the office of the Principal.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established in this college on July 04, 2017, and since then it has become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality. All the quality assurance mechanisms across academic, planning, and administration, which were earlier independently governed and implemented at different levels, is now supervised by the IQAC. The IQAC has initiated the process of the development of quality benchmarks for the academic and administrative activities of the college. Several initiatives such as the introduction of an institutional academic calendar, feedback system (covering several aspects of the institution), promotion of research, etc have been taken by the IQAC. From the very beginning of the institute, it

emphasizes more on its Teaching-Learning process. All the teachers prepare their course structure and teaching plan according to the guidelines of DGHE Panchkula and it is well communicated to all the students. Still to ensure the quality of teaching and the learning level difficulties institute has developed two-tier feedback systems. It is a kind of satisfaction survey from the students for teachers regarding every individual subject they are teaching in the particular semester.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute continuously upgrades its teaching-learning methodologies to make our graduates to be self-employed. Some of the initiatives taken by institutes to take their view of learning outcomes through the teaching-learning process and defined methodologies are as follows:

1. Remedial classes have been introduced in the last 2 semesters

As the students admitted in the college belong to varying socio-economic and cultural backgrounds they differ in linguistic and academic capabilities. Although an attempt is made to bridge the gap between high performers and slow learners in the institution, it is a gradual process. Concerned teachers during a semester find a set of students who require extra attention. Towards the end of the semester, remedial classes (extra classes fixed by the teacher beyond the regular timetable) are arranged, wherein the student is tutored again to improve their performance in the ensuing semester examinations. For students of the science stream similar objectives are achieved through additional theory and practical classes.

2. Activity Based Learning (ABL) was initiated by IQAC in the academic year 2016-2017

Activity-based learning (ABL) is becoming an urge for modern-day learner-centric, outcome-based education systems. These techniques have been adopted within the faculties. The design, development, and implementation of subjects ensure that students become more aware of design and team processes.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used
for improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It is certified that the following types of specific facilities are provided for women in terms of Safety and security, Counseling, Common Rooms, Day cars, etc.

To ensure the security, safety, welfare, inculcating skills, empowerment, and counseling of female students, the Department of Higher Education, Haryana provides provisions to constitute a Women Cell in the Colleges & also provides financial assistance under budgetary provisions for the said purpose. Women's Cell organizes and conducts various activities and inter-college functions, and workshops for the empowerment of the girl students. To facilitate our female students, the Campus has established a spacious and comfortable common room where the girl students may sit, rest, and go for recreation Measuring 35 x 25 1.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:-

There have been Placed a number of dustbin in our college campus i.e. office, corridor, Lawns, and washroom etc. The students and college staff are advised to put the waste martial I the dustbin 'NO PLASTIC POLICY' has applied by the college to minimize the plastic waste. Tree Plantation, waste management, Paperless Work, and Alternative Energy. Single side used is reused for writing and printing in all departments. Students and staff members are advised to put the waste material in the dustbins. Dustbins are provided in the campus to keep campus clean neat and tidy.

Liquid Waste Management

Our College manages the proper system of liquid waste. Liquid waste of the laboratories are segregated in organic and in organic waste. Practical labs like chemistry have taken measure to ensure that all the chemicals are diluted before discarded into wash basin. Sewerage tank is made in our college back the laboratories Liquid waste of toilets is drained through the municipal main drain Liquid waste from the points of generation like the toilet; kitchen etc. is let out as efficient into a proper drainage facility.

E-waste Management

All-e- waste is disposed to the separate room. Non functional computers equipment and its peripherals are safely disposed. The cartridge of laser printer is refilled outside the college campus.UPS batteries are recharged/repared by the supporting instrument or photo linked. E-waste is generated in terms of obsolete computer systems including monitors and CPUs.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

A. Any 4 or all of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>E. None of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built	B. Any 3 of the above
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environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This is the only Govt. College in Satnali town. Most of the students taking admission in this college are of different language and have various regional and communal differences such as linguistic, socioeconomic live in harmony. The college's administrative or academic staff provides an inclusive environment where intolerance and harmony towards cultural and regional. The college strictly follows the reservation policies laid by the Govt. for transparent admission of the students. The college is playing an effective role of a catalyst in the town to maintain peace and national integration. The college regularly organizes different activities for inculcating the value of tolerance harmony towards cultural diversities. Our college belongs to rural background. Its activities have a very positive impact on society, cultural and communal thought directly. The socio-economic conditions are somehow different than the other developed region of Mahendergarh. The female students are granted tuition fee-concessions in every session. The college also promotes several financial assistance /scholarships provided by the Govt. of India and state govt. in every academic session. Mentor-mentee meetings are held regularly and students are encouraged to share their problems i.e. academic or personal with their mentors.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

Any other relevant information	No File Uploaded
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7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional Day Celebration

Constitution Day (National Law Day), also known as Samvidhan Divas, is celebrated in India on 26 November every year to commemorate the adoption of the Constitution of India.

Republic Day-2022

Students and staff assemble every year. on 26th January to enthusiastically celebrate the occasion of Republic Day and attend flag hosting and recite the national anthem of India, which was adopted by the Constitution Assembly on 26th November 1949 and came into force on 26th January 1950.

Independence Day 15th August 2023

Independence Day Ceremony is celebrated every 15th August in front of the administrative block of Govt College Satnali. with garlanding of Mahathma Gandhi portrait and hosting tri-colour national flag in the morning. Inspirational Speeches are given by higher authorities to inculcate national integrity and patriotism among students.

Pledge to Cast Vote/National Voters Day

The program is based on multiple general as well as targeted interventions which are designed according to the socio-economic, cultural and demographic profile of the state as well as the history of electoral participation in previous rounds of elections and learning thereof.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Institution Celebrates/organizes national and international commemorative days events and festivals

The Institution organizes National festivals and birth / death anniversaries of the great Indian personalities. The college organizes national and international commemorative days, events and festivals with great zeal Through these events celebration students, teaching and non-teaching staff of this college know the value of national integrity in in the country im general and their role in it particular. Besides these events number of other national and international days are also celebrated in the college so that students get knowledge about the life of the grate personalities of our political social and cultural history. on 23 March shed Diwas is celebrated to devote to Bhagat Singh Rajguru and Sukhdev the great personality.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

Title of the Practice- We have the following one as our best practice in sports that can fulfill the requirements and needs of the students and society.

"Championships are won at Practice"

Objectives of the Practice:

Sports include all types of physical activities which are done in a specific manner to perform any game. It makes the human body fit, active and skillful. The main objectives of sports are as follows:

- To make students physically and mentally fit.
- To enable students to participate in specific games so that they may choose the games according their aptitude make it their carrier.
- To provide a plate form to the low participating students.
- To create unity among the students from different cultural backgrounds.

Best Practice -2nd

Title of the Practice - Value-Based Education

Objectives of the Practice:

To emerge as an institute of excellence in higher education.

* To impart value-based education in line with global standards.

* To inculcate the Indian heritage and culture and to instill moral values of life in the minds of youth.

* To promote leadership qualities and to develop entrepreneurial skills amongst students.

* To groom students to become socially responsible citizens

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GREEN AND CLEAN CAMPUS

The College Provides ample opportunities to the students from different streams to mingle together in academic as well as sports, cultural and other extracurricular activities organized through different societies and clubs. The spirit of mutual work, discipline, social responsibility towards Community development and nation building is inculcated through NSS and other Some Committee. The College Contributes towards Women empowerment by organizing various activities under the aegis of its gender, sensitization and women development Committee. The college encourages its faculty and students to participate in seminars and Conferences and promote a holistic teaching-learning environment. They are further facilitated by our infrastructural facilities including one fully functional language labs and an auditorium. Higher education is a great contributor for society to achieve

sustainability and therefore higher education in the country has been expanding at a great pace. Therefore, researchers has alarmed regarding environmental challenges due to rapid growth of HEIs. As per the view, campus expansion has resulted an increase in the use of motor vehicles and resource consumption. Consequently, many HEIs around the world have attempted to transform their campuses to make them Clean and Green.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

College prepares its Academic Calendar for plan and mentions each and every activity in this calendar.