

Affiliated to IGU, Meerpur, Rewari & Recognised u/s 2(f) of UGC Act

AISHE CODE: C-49467 Website: http://gcsatnali.ac.in

Phone: 01285-231122(O) E-mail: gcsatnali@yahoo.com

Ref. No. NAAC/SSK/2021/237

## Certificate

Date : ./6-11-202

#### Metric 5.1.3

It is certified that information about Capacity building and skills enhancement initiatives taken by the institution include the following:

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4. ICT/computing skills are attached herewith.

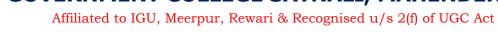
It is further submitted that the information is compiled as per record and is true to best of knowledge.

Options:	Response
A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	A. Any 3 of the above

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(NAAC In-Charge)

Govt. College (Rational)



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#### **Metric 5.1.3**

#### 1. Soft Skills in English Language Laboratory

Soft skills comprise of personal attributes, communication skills and abilities, and personality traits which differentiate people with similar hard-skill-set from each other. Employers look for candidates with a strong work ethic, who not only does the job effectively and efficiently, but also stay focused, organized, competitive, dedicated, give ideas, knows how to work with a team, has a positive attitude and has leadership skills. Soft skills are the need of the hour because it is not considered to achieve their targets without having the knowledge of it. Students are trained through various motivational videos and speech so that they can be ready to learn these skills. **English Language Lab consists a projector and various motivational videos of prominent public speaker who helps to the listeners to achieve their aims.** 

#### 2. Language and communication skills in English Language Laboratory

Language and communication skills are a broad soft skills category. It refers to how you communicate with clients, customers, colleagues, employees, employers, vendors, partners and almost everyone connected to the concerned business. Good communication skills constitute the ability to not only speak confidently but also good presentation skills and the ability to listen and empathize whenever necessary. Student are enabled to learn a better communication skill through various registered software provided by DGHE to the college like Tense Buster, Sky Pronunciation, Business Writing, Study Skills, Report Writing etc. These programs help the students think about how to improve their grammar, broaden their vocabulary and sharpen up their speaking skills; they will learn how to approach reading, lectures and essays with confidence hence, language lab helps the students to be creative and enhance their ability in their respected fields. English Language Lab established will be monitored by the HOD English who is the in-charge of the said Lab. Every Student desirous to resister in English Language Lab is intimated through notice board and asked to apply in given performa and submit them to the Language lab Instructor. After the enrolment of the student in Language Laboratory, time table is assigned as per the convenience of the student to adjust other classes.

> Principalpat Governmant Alege satisatnali (M/Garh)





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#### 3. Life Skills (Yoga, physical fitness, Health and hygiene)

Human life is very precious and one should aware and follow the life skills for better living. These skills ensure great or efficiency in work, and a better control over mind and emotions. Through these skills one can achieve both physical and mental harmony. Health is the greatest blessing and not just the absence of disease. These skills are very much significant to enable the individuals to lead a life of complete physical, mental and social well-being. These skills develop individual skills as well as team strategies to cooperate with others in adverse conditions (Creative and Critical Thinking). Physical Education Department of the college provide the right direction and needed actions to improve the health and hygiene of the students, teachers and of society as a whole. An educational system encompassing the mental, emotional, social and physical dimensions of health becomes imperative to bring about all around development in human being.

To provide all these facilities in the campus various programmes are organised from time to time and various directions of the higher authorities are also complied with such as "Khelo India" and "Fit India" movement etc.

#### 4. ICT/Computing Skills

Computer literacy is one of the most essentials educations for every student. Nevertheless, computer education and learning of computer has become a necessity to compete with technology as daily interaction of life. With growing technology, life became faster than before. Everybody should get adequate knowledge to survive with highly technologically advanced lifestyle. We strongly support that every HEI must have compulsory computer subject to deliver ample amount of knowledge to every student. For Instance, the online version of study as well as examination has become a routine dimension and e-learning concept of study has also been emerged. This concept not only saves the time of transportation but also helps one to record the entire session as replay the video. Online examination procedure takes less time to calculate and announce result for students. Nevertheless, new generation must have computer knowledge to enrich themselves through Computer Literacy and Learning.

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But it is really difficult for a student to acquire these skills naturally from their daily interaction/own sources. So, keeping in consideration the welfare of the students and to equip them with Computing Skills, the Maharshi Dayanand University, Rohtak introduced the paper Level-I course of compulsory computer education for undergraduate level in the year 2010. Since 2017-18 this college has been affiliated with IGU Meerpur, (Rewari) and this University has also followed the same scheme. Consequently, the college is complying and facilitating its students with full knowledge of computing skills through well-

equipped computer labs, One Computer Instructors and one Lab Attendant to maintain the labs.

#### **English Language Lab**

In English Language lab we improve students communication skill. English Language Lab consists projector and various motivational videos of prominent public speaker who helps to the listeners to achieve their aims. Communication skills allow students to give and receive information. Using, Improving and showcasing your communication skills can help students both advance in their carrier and be competitive when searching for new jobs. Here we discuss the top communication skills with students. These skills help the students in interviews and their career development. These skills are:

- Active listening
- Communication Method
- Friendliness
- Confidence
- Sharing feedback
- Volume and clarity
- Empathy
- Respect
- Nonverbal cues
- Responsiveness

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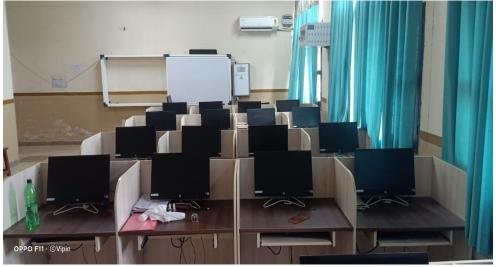




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For students we have well-furnished and well-Equipped lab such as computer screen, Lab screen, Battery Back-up, Air- Conditioner, Tube lights, fans, Wheel Chairs, etc.





**English Language Lab** 

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#### INTERNATIONAL YOGA DAY" on 21 JUNE, 2017

Sr. No.	Name of the activity	Organising Unit/ Agency/ Collaborating Agency	No. of Teachers Coordinated	No. of Students Participated
1.	3 <sup>rd</sup> International Yoga Day	Government College Satnali	07	84

Yoga Day celebrated on 21<sup>st</sup> June 2017. This event was organized at college level. College staff and student participated in this event. Principal told students about importance of Yoga in our human Life. Sh. Birender Shekhawat regarding importance and usefulness of the yoga for living peaceful life. 07 teachers and 84 students of the college participated in the "International Yoga Day". All the students were excited and energetic. Yoga day is celebrated among the youth and students to make understand the importance of Yoga in their life. It helps the students understand the how to maintain harmony between body and mind.



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#### **INTERNATIONAL YOGA DAY" on 21 JUNE, 2018**

Sr. No.	Name of the activity	Organising Unit/ Agency/ Collaborating Agency	No. of Teachers Coordinated	No. of Students Participated
1.	4 <sup>th</sup> International Yoga Day	Government College Satnali	05	45

4<sup>th</sup> "International Yoga Day" was celebrated on 21<sup>st</sup> June 2018 in college. First of all Sh. Birender Shekhawat regarding importance and usefulness of the yoga for living peaceful life. 05 Teachers and 45 students of the college participated in the "International Yoga Day. The exercise is good and useful to the students.



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Government Alegeration (M/Gark)



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#### INTERNATIONAL YOGA DAY" on 21 JUNE, 2019

Sr. No.	Name of the activity	Organising Unit/ Agency/ Collaborating Agency	No. of Teachers Coordinated	No. of Students Participated
1.	5 <sup>th</sup> International Yoga Day	Government College Satnali	08	87

On 21st 2019 "International Yoga Day" was celebrated in college. 8 teachers and 87 students of the college participated in the "International Yoga Day" with high zeal and zest. Dr. Sudhir Sharma shared the information of about "Yoga Day" and highlighted the importance of yoga in our day-to-day life and exercise are good and useful for better health and life. He told that doing yoga regularly increases the immunity power of our body.



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#### INTERNATIONAL YOGA DAY" on 21 JUNE, 2020

Sr. No.	Name of the activity	Organising Unit/ Agency/ Collaborating Agency	No. of Teachers Coordinated	No. of Students Participated
1.	6 <sup>th</sup> International Yoga Day	Government College Satnali	03	23

6<sup>th</sup> "International Yoga Day" was celebrated on 21<sup>st</sup> June 2020 in college. 03 Teachers and 23 students of the college participated in the "International Yoga Day" with high zeal and zest. Sh. Sanjay Kumar shared the information of about "Yoga Day" and highlighted the importance of yoga in our day-to-day life. Sh. Sanjay Kumar said that due to Covid-19 this time on international yoga Day, students of Satnali college shared photos by doing yoga with family members at home.

## शरीर की इम्यूनिटी बढ़ाता है योग : अनिल

प्रधानमंत्री नरेंद्र मोदी एवं मुख्यमंत्री संजय कुमार ने बताया कि कोविड-मनोहरलाल के आह्वान पर अन्तर्राष्ट्रीय योग दिवस पर राजकीय महाविद्यालय सतनाली के एन.एस.एस. के विद्यार्थियों ने घर पर

19 के कारण इस बार अंतराष्टीय योग दिवस पर सार्वजनिक कार्यक्रम

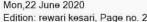
प्रधानमंत्री एवं मुख्यमंत्री के इस परिजनों के साथ योग कर फोटो बार कोरोना को लेकर घर पर रहकर

सतनाली मंडी (मनोज): शेयर किए। एन.एस.एस. इंचार्ज योग करने के आह्वान पर कॉलेज स्टाफ व एन.एस.एस. के विद्यार्थियों ने घर पर अपने परिजनों के साथ योग किया। प्राचार्य अनिल कुमार ने बताया कि नियमित रूप से योग करने से हमारे शरीर की इम्युनिटी पावर बढती है।

#### योग के प्रयोग से बनेगा र साक्षी व शिक्षा दर्पण समूह में प्रह्लाद सिंह प्रथम



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#### INTERNATIONAL YOGA DAY" on 21 JUNE, 2021

Sr. No.	Name of the activity	Organising Unit/ Agency/ Collaborating Agency	No. of Teachers Coordinated	No. of Students Participated
1.	7 <sup>th</sup> International Yoga Day	Government College Satnali	05	46

On 21<sup>st</sup> 2021 "International Yoga Day" was celebrated in college. 5 Teachers and 46 students of the college participated in the "International Yoga Day" with high zeal and zest. Sh. Birender Shekhawat shared the information of about "yoga Day" on line and highlighted the importance of yoga and exercise are good and useful for better health and life. Yoga will help the students achieve better mental and physical health. It was a very interesting day and the experience was really amazing and Important.



Principalpal
Government dieles satisanali
(M/Gark)

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## FIT INDIA MOVEMENT

(29-08-2019)

Fit India Movement, 2019 Program was organized in the college. Sh. Birender Singh inaugurated the function. In his address he motivated and inspired the students to involve in physical exercises to remain forever fit and forever Strong. He also explained some of the success mantras in the life as fight for fitness, healthy mind in a healthy body, don't stop till you drop and live life, love fitness etc. In addition all arrangements were made in the college for live telecast on Doordarshan regarding the launch of Fit India Movement by Hon'ble Prime Minister Shri Narendra Modi and take the fitness pledge which would be administered by the Prime Minister. Nearly 85 Students, teaching and nonteaching, outsourcing staff of the College participated and viewed the live program in the Doordarshan about importance of fitness, acts and performances and address by our Hon'ble Prime Minister Shri Narendra Modi. The photos clips of the events and viewing the launch of Fit India Movement program are also attached along with this Report. This Program was a Grand Success in the College.



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## MAHARSHI DAYANAND UNIVERSITY ROHTAK

8479-5562 No. ACS-II 2010 17/6/10

To

All the Principals of Colleges (Arts. Science and Commerce). Affiliated to M.D.University, Rohtak

Sub: Teaching of Computer Education at the Undergraduate Level.

Sir Madam.

In continuation of this office letter No. ACS-II/2010 6953-7037 dated 18.5.2010 on the subject cited above, it is intimated that the Vice-Chancellor has been pleased to approve the following recommendations of the Joint Committee of Maharshi Dayanad University, Rohatak and Kurukshetra University, Kurukshetra held on 23,2,2010, in anticipation of the approval of the Academic Council Executive Council for implementation of Compulsory Computer Education at Undergraduate Level from the session 2010-11. The revised modalities are as under:-

Paper of Computer Education i.e. Level-I (Certificate Course in Computer Education) is compulsory for the students of undergraduate courses (other than those exempted) from the session 2009-10. The Candidates who fail to qualify this paper in 1st year of the course will have to pass the same in 2st year or 3st year. However, Level-II (Diploma Course in Computer Education) and Level-III (Advanced Diploma Course in Computer Education) will be optional.

Teaching of Compulsory Paper of Computer Education for all the three levels i.e. Level-I (Certificate Course) Level-II (Diploma Course) and Level-III (Advanced Diploma Course) will be done on annual basis alongwith the 1st year 2<sup>rd</sup> year 3<sup>rd</sup> year of the course respectively and examinations for the same will also be held annually in the month of April

The students who study any Add-on-course relating to computers 3. alongwith their Undergraduate course are exempted from the Compulsory Paper of Computer Education as is being allowed in the case of students who are studying Computer Papers as a part of their undergraduate course.

The colleges will charge Rs, 100/- per candidate per month as Lab charges 4. from such candidates.

Workload of three periods for theory and three periods for practical per 5. group per week will be assigned. 6.

At least 20 computers for a batch of 40 students for lab work will be

In order to maintain uniformity, a common question paper will be supplied 7. by the University to the colleges.

The date sheet will be notified by the Controller of Examinations.

Theory and Practical examinations will be conducted by the respective 9. colleges on annual basis.

10. Evaluation will be done by the respective colleges.

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Score of the candidate in theory - practical papers taken together will be given in the form of grades as under-90% and above

75% and above but less than 90% 4 B

60% and above but less than 75% 50% and above but less than 60% C D

35% and above but less than 50% There will be no E grade i.e. marks below 35%

The candidate scoring less than 35% marks will have to re-appear in this

Format of certificate to be issued to such candidate will be supplied by the University and got printed by the college itself.

The certificate will be prepared & checked by the respective colleges and signed by the Principal concerned which will be countersigned by the Controller of Examinations, Maharshi Dayanand University, Rohtak,

At the end of the 3rd year of the degree course, the Principals will supply the list of students(other than those exempted ) who could not qualify the Compulsory Paper of Computer Education i.e. Certificate course in Computer Education(Level-1) to the Controller of Examinations, to withhold the detailed marks cards (DMCs) and degree of such candidates.

The State Govt, may be requested to provide the required faculty and infrastructure. Further necessary action in the matter may be taken accordingly.

Yours faithfully

Dy. Registrar (Academic) /7/06/2010

Endst. No. ACS-II/2010/ 8-5-63-76

for Registrar Copy of the above is forwarded to the following for information and necessary action:-

- The Higher Education Commissioner, Harvana, Shiksha Sadan, Sector-5, 1. 2
- Dean, Academic Affairs, M.D.University, Rohtak. 3.
- Dean, College Development Council, M.D.University, Rohtak. 4,
- Head. Dept. of Computer Science & Applications. M.D.University.
- Registrar, Kurukshetra University, Kurukeshtra.
- 6. Controller of Examinations. M.D.U.Rohtak
- Asstt. Registrar (R-I,R-III, Secrecy& Conduct) M.D.U.Rohtak.
- Superintendent (Academic-I) M.D.U.Rohtak.
- P.A to Vice-Chancellor Registrar (for kind information of Vice-Chancellor/Registrar) M.D.U.Rohtak.

Dy. Registrar (Academic

For Registrar

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