

OFFICE OF THE PRINCIPAL GOVT. COLLEGE SATNALI (M/GARH)

Dated: 27/09/2025

Memo No. GCS/2025/3381 (A)

OFFICE ORDER

Following committee convener/members of Internal Quality Assurance Cell (IQAC) are hereby informed to attend the meeting that will be held on 29.09.2025 at 1:00 AM in the IQAC Office.

Committee Members

Sr. No.	Name	Designation	Subject	Convener/Member
				Convener
1	Dr. Shri Bhagwan	Assistant Professor	Chemistry	Member
2	Sh. Birender Singh	Associate Professor	Commerce	Member
3	Dr. Sudhir Lamba	Associate Professor	Commerce	Member
4	Dr. Mukesh Yadav	Assistant Professor	Mathematics	Member
5	Smt. Shweta	Assistant Professor	Commerce	Member
6	Sh. Sanjay Kumar	Assistant Professor	Geography	Member
7	Dr. Manisha	Assistant Professor	Pol. Sci.	Member
8	Dr. Sapna	Assistant Professor	Physics	Member
9	Dr. Hariom	Assistant Professor	Geography	Member
10	Sh. Sonu	Clerk	-	Member
11	Sh. Bishan Kumar Mittal	Ex. BEO	-	Member
12	Ms. Kirti	M.Sc. 2 nd year (Student)	-	Member
13	Ms. Anpoorna	M.A. I st year (Student)	-	Member

Jarnail Singh
Sh. Jarnail Singh
Principal
Govt. College
Satnali (M.Garh)

27-9-25

MINUTES OF THE MEETING OF THE IQAC HELD ON 29th SEPTEMBER, 2025 IN THE GOVT. COLLEGE SATNALI

A meeting of the IQAC was held on 29th September 2025 at 1:00 PM in the Office of IQAC. The committee set the following agenda for the year:

Section I: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement

1. Updation of web-portal of the college.

- Ensuring timely inclusion of notices, circulars, events, and achievements.
- Updating faculty profiles with qualifications, publications, and research activities.
- Feedback mechanism from students, staff, and stakeholders.
- Responsibility assigned to a nodal officer for regular monitoring.

2. To ensure perfect implementation of "Earn While You Learn" scheme.

- Preparation of a list of financially weaker students through applications and recommendations from class in-charges/mentors.
- Verification of documents to ensure genuine need.
- Assigning part-time academic/non-academic tasks such as library assistance, laboratory support, office help, data entry, website support, and event management.
- Ensuring that work assignments do not hamper regular studies.

3. Set the Activities Calendar of the Year

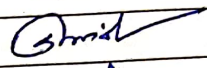
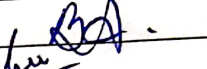
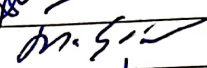
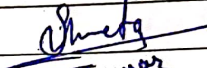
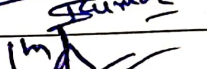
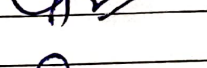
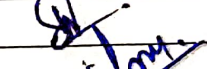
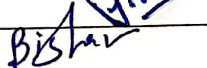
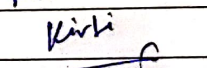
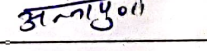

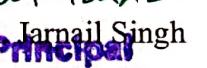
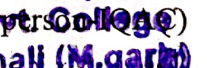
- NSS
- Sports
- Women Cell
- Eco-Club
- Subject Societies
- Hobby Club
- Nature and Traffic Interpretation Centre
- Celebration of Important Days

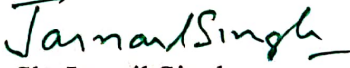
4. For the effective implementation of student welfare schemes.

- Providing step-by-step guidance for online application on the *Har-Chhatravratti portal* and various portals related to other welfare schemes by concerned Scholarship Incharge.
- Ensuring necessary verification of documents (caste, income, Aadhaar, bank details, etc.) through class in-charges and concerned scholarship coordinators.

5. To ensure active participation in both intra-college and inter-college science exhibitions, students were encouraged and guided to prepare innovative projects and presentations.
6. Efforts were made towards college beautification through regular cleanliness drives and enhancement of greenery by planting and nurturing various plants across the campus.
7. Parent-Teacher Meetings should be organized at regular intervals during the academic session.

A meeting is ended with vote of thanks. Following members were present during this meeting

Sr. No.	Name	Designation	Subject	Signature
1	Dr. Shri Bhagwan	Assistant Professor	Chemistry	
2	Sh. Birender Singh	Associate Professor	Commerce	
3	Dr. Sudhir Lamba	Associate Professor	Commerce	
4	Dr. Mukesh Yadav	Assistant Professor	Mathematics	
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10	Sh. Sonu	Clerk	-	
11	Sh. Bishan Kumar Mittal	Ex. BEO	-	
12	Ms. Kirti	M.Sc. 2 nd year (Student)	-	
13	Ms. Anpoorna	M.A. 1 st year (Student)	-	


 Sh. Jarnail Singh
Principal
 (Ch. J. College)
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